

InterContinental Dhaka
(Owned by Bangladesh Services Limited)
1 Minto Road, Dhaka 1000

ICD-01/100823

10th August 2023

Tender Notice

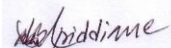
Sealed tenders in 2 (two) envelope system are hereby invited by InterContinental Dhaka for Supply, Installation, Testing, Commissioning and Balancing of Fan Coil Units (FCUs) with associated electro-mechanical works at intercontinental Dhaka, 1, Minto road dhaka-1000 from reputed, bonafide and eligible firms/manufacturers/ suppliers experienced in such works. The work is to be completed without interrupting the normal operation of the hotel.

2. The intending tenderer should fulfill the following minimum qualifications and requirements for their participation in the said tender:
 - a) Should have experience in supply, installation, testing, commissioning and balancing of Fan Coil Units (FCU) and associated electro-mechanical works, which has been successfully completed during the last 10 (ten) years (certificates(s) from the employer(s) of the completed projects are to be furnished) and should have facilities in Bangladesh for all after-sales services.
 - b) Should have valid agency ship/dealership from the manufacturer.
 - c) Possess documentary proof of bank solvency certificate.
 - d) Should have valid trade license, income tax clearance certificate for the financial year 2020-2021 and TIN No. and VAT registration certificate.
3. The intending tenderer shall submit an application to the undersigned in their organization's letter-head paper for obtaining Tender Documents. Tender documents will be available in the office of the Materials Manager IC-Dhaka during office hours (9:00 AM to 5:00 PM) from **10/08/2023 to 24/08/2023** on payment of Tk.5,000 (Taka five thousand only) (non-refundable) in cash to ICD.
4. A pre-bid meeting will be held on **20/08/2023** at 11:00 AM with the intending tenderers (who will have purchased Tender Document) where the tenderers will have opportunity to interact with ICD to understand the scope of work and obtain clarification on various points. The points on which clarification will be sought have to come in written form.
5. **Submission of Tender**
 - 5.1 Tenders are to be submitted in soft copy by email as noted below and also in hard copy. Tenders are to be submitted in three separate emails - Technical Proposal, Financial Offer and Password Code.
 - 5.2 Earnest money amounting to **Tk.3,00,000.00** (Taka three lac only) in the form of bank draft/pay order from any scheduled bank of Bangladesh located at Dhaka in favour of InterContinental Dhaka shall be furnished along with the Technical Proposal **without which your tender shall be rejected outright.**
 - 5.3 Tenderers are to submit the Technical Proposal electronically in a **PDF format** to the following email address bid@intercontinental-dhaka.com. Tenderers email MUST reach InterContinental

Dhaka on or before **2:00PM** (Bangladesh Standard Time) **30th of August 2023**. Tenderers are required to send together with the transmittal record /courier or postscript slip as the evidence of hardcopy submission. Tenderers must also submit evidence of payment of Earnest Money (scanned copy of the bank draft / pay order). Tenders not received by this time and date will not be accepted for any reason whatsoever.

- 5.4 Tenderers are to submit the Financial Offer electronically in an **'Encrypted' PDF format** to the following email address bid@intercontinental-dhaka.com. Tenderers encrypted email **MUST** reach InterContinental Dhaka on or before **2:00PM** (Bangladesh Standard Time) **30th of August 2023** Tenders not received by this time and date will not be accepted for any reason whatsoever.
- 5.5 If the submission documents file sizes are more than 8MB, please send the soft copy of the submission document to bid@intercontinental-dhaka.com through mailmassive /dropbox/hightail/wetransfer or similar and forward the link email as acknowledgement prior to closing time.
- 5.6 In addition to the above soft copy submission, two sets of hard copy for technical proposal and financial proposal must be submitted in two sealed envelopes **within 24 hours** of the closing date and time as nominated above.
- 5.7 One envelope is to be marked "Technical Proposal for Supply as per BOQ, installation, testing, commissioning of Fan coil unit for InterContinental Dhaka on Turnkey basis at 1 Minto Road, Dhaka-1000, Bangladesh.
- 5.8 The other is to be marked "Financial Offer for Supply as per BOQ, installation, testing, commissioning and balancing of fan coil units with associated electro-mechanical works for InterContinental Dhaka on Turnkey basis at 1 Minto Road, Dhaka-1000, Bangladesh". Both envelopes are to be clearly marked with the name of the Contractor.
- 5.9 The Technical Proposal envelope is to contain the hard copy of Earnest Money **without which your tender shall be rejected outright**.
- 5.10 Tender submissions should be deposited at reception at the following address:

Materials Manager,
InterContinental Dhaka
1 Minto Road, Dhaka 1000
Bangladesh.
6. The Technical Proposal will be opened on **31.08.2023 at 2:30 PM** in presence of the bidder if any.
7. The Financial Offers of the technically qualified bidders only will be opened by the Technical Committee **BSL and ICD**. The date and time for opening of the Financial Offers will be communicate to the technically qualified bidders after completion of Evaluation of Technical Proposal by the Technical Committee of BSL and ICD.
8. InterContinental Dhaka reserves the right to accept any tender or reject any or all the tender and increase or decrease the quantity of work, without assigning any reason whatsoever.



(Babul Siddique)

Materials Manager,
InterContinental Dhaka
1 Minto Road, Dhaka 1000 Bangladesh