

# Bangladesh Services Limited

(Owner of InterContinental Dhaka)  
1 Minto Road, Dhaka-1000

BSL-310(I)/2022-530

1<sup>st</sup> September 2022

## Tender Notice

Sealed tenders in 2 (two) envelope system are hereby invited by Bangladesh Services Limited for supply, installation, testing, commissioning and balancing of Air Handling Unit (AHU) including duct modification works at BSL Office Complex, 1 Minto Road, Dhaka-1000 from reputed, bonafide and eligible firms/manufacturers/suppliers experienced in such works. The work is to be completed without interrupting the normal operation of the complex.

2. The intending tenderer should fulfill the following minimum qualifications and requirements for their participation in the said tender:
  - a) Should have experience in supply, installation, testing, commissioning and balancing of Air Handling Unit (AHU) and associated mechanical works, which has been successfully completed during the last 10 (ten) years (certificates(s) from the employer(s) of the completed projects are to be furnished) and should have facilities in Bangladesh for all after-sales services.
  - b) Should have valid agency ship/dealership from the manufacturer.
  - c) Possess documentary proof of bank solvency certificate.
  - d) Should have valid trade licence, income tax clearance certificate for the financial year 2019-2020 and TIN No. and VAT registration certificate.
3. The intending tenderer shall submit an application to the undersigned in their organization's letter-head paper for obtaining Tender Documents. Tender documents will be available in the office of the undersigned during office hours (8:00 AM to 3:00 PM) from **05/09/2022** to **22/09/2022** on payment of Tk.5,000 (Taka five thousand only) (non-refundable) in cash to BSL.
4. A pre-bid meeting will be held on 18/09/2022 at 11:00 AM with the intending tenderers (who will have purchased Tender Document) where the tenderers will have opportunity to interact with BSL to understand the scope of work and obtain clarification on various points. The points on which clarification will be sought have to come in written form.
5. **Submission of Tender**
  - 5.1 Tenders are to be submitted in soft copy by email as noted below and also in hard copy. Tenders are to be submitted in three separate emails - Technical Proposal, Financial Offer and Password Code.
  - 5.2 Earnest money amounting to **Tk.3,00,000.00** (Taka three lac only) in the form of bank draft/pay order from any scheduled bank of Bangladesh located at Dhaka in favour of Bangladesh Services Limited shall be furnished along with the Technical Proposal **without which your tender shall be rejected outright.**
  - 5.3 Tenderers are to submit the Technical Proposal electronically in a **PDF format** to the following email address **bid.bsl@intercontinental-dhaka.com**. Tenderers email **MUST** reach Bangladesh Services Limited on or before **2:00PM** (Bangladesh Standard Time) **Sunday 25<sup>th</sup> September 2022**. Tenderers are required to send together with the transmittal record /courier or postscript slip as the evidence of hardcopy submission. Tenderers must also submit evidence of payment of Earnest Money (scanned copy of the bank draft / pay order). Tenders not received by this time and date will not be accepted for any reason whatsoever.
  - 5.4 Tenderers are to submit the Financial Offer electronically in an **'Encrypted' PDF format** to the following email address **bid.bsl@intercontinental-dhaka.com**. Tenderers encrypted email **MUST** reach Bangladesh Services Limited on or before **2:00PM** (Bangladesh Standard Time) **Sunday 25<sup>th</sup> September 2022**. Tenders not received by this time and date will not be accepted for any reason whatsoever.

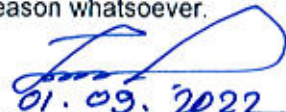




- 5.5 If the submission documents file sizes are more than 8MB, please send the soft copy of the submission document to **bid.bsl@intercontinental-dhaka.com** through mailmassive /dropbox/hightail/wetransfer or similar and forward the link email as acknowledgement prior to closing time.
- 5.6 In addition to the above soft copy submission, two sets of **hard copy** for technical proposal and financial proposal must be submitted in two sealed envelopes **within 24 hours** of the closing date and time as nominated above.
- 5.7 One envelope is to be marked "Technical Proposal for Supply, installation, testing, commissioning and balancing of Air Handling Unit (AHU) including duct modification works at BSL Office Complex, 1 Minto Road, Dhaka-1000, Bangladesh".
- 5.8 The other is to be marked "Financial Offer for Supply, installation, testing, commissioning and balancing of Air Handling Unit (AHU) including duct modification works at BSL Office Complex, 1 Minto Road, Dhaka-1000, Bangladesh". Both envelopes are to be clearly marked with the name of the Contractor.
- 5.9 The Technical Proposal envelope is to contain the **hard copy** of Earnest Money **without which your tender shall be rejected outright**.
- 5.10 Tender submissions should be deposited at reception at the following address:

Company Secretary  
Bangladesh Services Limited  
Owners of InterContinental Dhaka  
BSL Office Complex  
Building No.3, Level 4  
1 Minto Road, Dhaka 1000  
Bangladesh

6. The Technical Proposal will be opened on 26/09/2022 at 2:30 **PM** in presence of the bidder if any.
7. The Financial Offers of the technically qualified bidders only **will** be opened by the Technical Committee BSL. The date and time for opening of the Financial Offers will be communicate to the technically qualified bidders after completion of Evaluation of Technical Proposal by the Technical Committee of BSL.
8. Bangladesh Services Limited reserves the right to accept any tender or reject any or all the tender and increase or decrease the quantity of work, without assigning any reason whatsoever.

  
01.09.2022  
(S. M. Tarikul Islam, PAA)  
Company Secretary (Joint Secretary)

